

**Creating the Learning Space Protocol**

The purpose of this protocol is to create a safe learning environment for each person to put their ideas on the table, explore new ideas from diverse perspectives, generate solutions, and ensure equitable voice opportunities. A safe learning environment is not automatic – it must be intentionally designed.

**Step 1:** Facilitator states that “Before we begin our conversations today, we intend to create a learning environment that allows each person to learn.”

**Step 2:** Facilitator states, “In order for everyone to feel safe putting their ideas on the table, we want everyone to take off their ‘role’ hat. Whether you are a principal, teacher, coach or district educator, we all come together united in one purpose – to serve students’ learning.”

**Step 3:** Facilitator states, “Our conversations today will focus on students’ learning – what they need to know and be able to do, and what we as the adults in the system can do to support them.”

**Step 4:** Facilitator asks, “How do you feel about this learning space? Do you think this is a place where you can gain new insights and ideas?

**Step 5:** Participants share their thinking.